



MINISTRY OF AGRICULTURE AND
FOOD INDUSTRY OF THE
REPUBLIC OF MOLDOVA

UNITATEA CONSOLIDATĂ PENTRU IMPLEMENTAREA PROGRAMELOR IFAD
THE CONSOLIDATED IFAD PROGRAMMES IMPLEMENTATION UNIT

MINISTERUL AGRICULTURII ȘI
INDUSTRIEI ALIMENTARE
AL REPUBLICII MOLDOVA



Enabling poor rural people
to overcome poverty

RFSMP(IFAD IV)	
Ref. No. AWPB 2013	A2.1.
Category	III

Terms of Reference

International Consultant: Training seminars on Greenhouse Constructions and Modern Technologies of vegetables growing indoor

Location: Republic of Moldova

Timing: 18 -23 March, 2013

Background

The Rural Financial Services and Marketing Programme, financed by the International Fund for Agricultural Development (IFAD) and implemented by the Consolidated IFAD Program Implementation Unit (CPIU-IFAD), aims to provide access for small- and medium-scale rural-based entrepreneurs to mid and long term financial services, technical assistance and consulting services.

As part of the component "Value Chain Development for Rural Poverty Reduction" the CPIU-IFAD it is seeking an international expert/company in greenhouse construction design, and technologies of growing vegetables indoor on soil and in soil less system.

Scope of Work

Main scope of the assignment: Training of about 100 greenhouse vegetables growers on design of modern greenhouses constructions suitable for production of vegetables out of season in Moldova and of high tech technologies implementation for efficient production vegetables in cold season to substitute import of vegetables. Expert will develop and make training presentation at 4 regional training seminars and will provide consultation to IFAD clients. Logistics and invitation of participants to the seminars will be organized by local service provider.

TASKS AND RESPONSIBILITIES:

The Consultant/consulting company will provide the following services:

- Develop training material and presentations;
- Deliver four one-day training seminars;
- Make one presentation at the Department of vegetable production at the State Agrarian University of Moldova for teaching staff and students;
- Provide technical and technological advise to IFAD clients grower of greenhouse vegetable;
- Make a report on services provided, conclusions and recommendation on development of greenhouse sector in Moldova.

Request for Proposals

Documents to be included when submitting the proposals

Interested experts should submit their applications, consisting of the following documents/information:

- Their interest in providing services and information indicating that they are qualified to perform the services (CV with two references , expert/company profile, reports, brochures, description of similar assignments, experience, and other relevant information);
- A preliminary training program, topics of training presentation, including practical training, hours, etc.;
- Detailed financial proposal which would include costs per services provided (shall clearly specify consulting fee per day in country of location and in Moldova, travel cost, accommodation cost, others relevant cost, if any). ***The financial proposal shall be expressed in USD and shall be detailed per each category of expenses.*** Please mention the quantities, the unit cost and the total cost.

The evaluation criteria

- The expert/company will be selected in accordance with the procedures set out in the current edition of IFAD Procurement Guidelines.
- Selection of expert/companies to provide afore-said consulting services will be made based on selection method “Quality and Cost Based Selection” (QCBS), the final score obtained by each company or consultants being composed of 70% of the score for the parameter „ Quality” (evaluated based on technical bid) and 30% - score obtained for the parameter „Cost” (established based on financial bid).
- Provided technical offers will be examined to ensure that they would pass the minimum technical score of 70 points, to evaluate of financial offers.

Location and other aspects

- Payments will be disbursed in installments upon submission and approval of deliverables and certification by CPIU-IFAD coordinator, that the services have been satisfactorily performed.
- Proposal should be submitted at the following address:
CPIU-IFAD, office 1303,
162, Stefan cel Mare si Sfint bld,
MD-2004 Chisinau, Republic of Moldova
or by e-mail to: office@ifad.md or marina.ianev@ifad.md no later than **February 7th 2013, 5:00 P.M.**
- Any request for clarification must be sent in writing by standard electronic communication to office@ifad.md.

I. Financial offer (template)

#	Type of expenses	Cost per Unit, USD	Q, quantity	Total cost, USD
1	Expert fees, USD/working day			
2	Hotel costs, USD/night			
3	Travel cost, USD			
4	Interpreter, USD/day			
5	Others, mention here			
7				
9				
10				
11				
12				
13				
14				
15				
	Total payment for the services			